

**MACON COUNTY R-1 BOARD OF EDUCATION MEETING MINUTES
REGULAR SESSION – THURSDAY – JUNE 27, 2002**

The Macon County R-I Board of Education met in regular session on Thursday, June 27, 2002, at 7:00 p.m. Board members present were John Walker, Vern Kincheloe, Jim Cerva, David Hamilton, Toni Riekeberg, Allison Rowland, and Scott Blodgett.

President Walker called the meeting to order and stated he had a few opening comments he would like to make. Walker addressed the board and public regarding the school's reserves. He stated that the district had built up almost a 30 percent reserve position basically in getting ready for major renovations to all the schools buildings. Four years ago the district had been in financial trouble and a levy was passed. It was passed to help improve the teacher's salaries, rebuild the reserves, and to maintain the facilities. This has been accomplished and the district is in great financial position. The Macon teachers have received a \$4600 increase over the last four years and are at the top of the salaries of the conference schools, and near the top of the area schools. A facilities committee has been working with an architectural firm on long- and short-range plans for maintaining and improving the Macon campus.

President Walker reported that one person had signed up for public comments. Walker stated that he would not be allowed to speak however, because it is board policy that to participate in the public comments that the person should be a voting, tax paying member of the district. The person that had signed up to speak was not one of these.

A motion was made by Toni Riekeberg, seconded by Vern Kincheloe and passed unanimously to amend the Teachers Fund by \$54,295.96, from \$5,128,974.40 to \$5,183,270.36. Teacher salaries exceeded budget projections because of the implementation of a 24-day, 7-hour/day, summer school program through Edison Schools (budgeted for a 90-hour program).

A motion was made by David Hamilton, seconded by Toni Riekeberg and passed unanimously to amend the Capital Projects Fund by \$44,456.04, from \$265,486.80 to \$309,942.84 because of capital items that were purchased (with board authorization), but not anticipated in the original operating budget: computer monitors for the MAP scoring project, \$18,000 (offsetting revenues); pickup truck for the maintenance department, \$7,500; van, \$10,745; furniture for 2 elementary classrooms, \$4,212.48; and furniture for the elementary office, \$3,998.56.

As a result of these fund amendments, the total expenditures (all funds) will be amended from \$9,094,337.42 to \$9,193,089.42.

A motion was made by Toni Riekeberg, seconded by Vern Kincheloe and passed unanimously to pull out item (A) Approval of agenda and amend it by adding under Old Business item (D) Approve Vocational HVAC Bids and item (E) Approve Carpet/Tile Vocational and High School Bids and also under New Business item (XI) Request for Executive Session.

A motion was made by David Hamilton, seconded by Vern Kincheloe and passed unanimously to approve the remaining consent agenda items, which consisted of minutes of previous meetings, final attendance report for the 2001-2002 compared to final attendance information for 2000-2001, and monthly bills.

Superintendent Brown reported that the "Annual Assessment of Career Ladder Plan and Activities" report had been completed and mailed to the Department of Elementary and Secondary Education and gave each board member a copy of the report. A total of 74 teachers participated in the Career Ladder program and spent a combined total of 8,153.75 hours on Career Ladder activities. Some of the activities listed were parent contact, student tutoring, other student contact, curriculum development, professional development, and other instructional improvement.

Superintendent Brown reported on the annual inspection of Macon R-1 school buses. Macon's transportation department has passed 100% of the fleet in two out of the last three years. This compares with 86% statewide. Gerald Mansfield and Keith Maloney are to be commended for their efforts to provide a safe fleet for the students.

Superintendent Brown reported that today he had received a call from the Missouri School Boards Association inviting Macon to be the host for the fall region meeting. After discussion of possible dates it was decided to host the event on the evening of September 16, 2002 at 6:00 p.m.

OLD BUSINESS:

A motion was made by Toni Riekeberg, seconded by Vern Kincheloe and passed unanimously to approve the transfer of funds from the Incidental Fund to the Teachers' Fund to cover the expenditures made from the Teachers' Fund. The result is a zero balance at June 30, 2002.

A motion was made by Toni Riekeberg, seconded by Jim Cerva and passed unanimously to transfer the amount expended for capital projects during the year from the Incidental Fund to the Capital Projects Fund. The result of this transfer will be to restore the ending Capital Projects Fund balance to the beginning-of-the-year balance of \$600,000.

A motion was made by David Hamilton, seconded by Vern Kincheloe and passed unanimously to approve the following transfers: \$91,595 for the HVAC in the Vocational School, to be spent by August 2002; \$97,500 for the match of the grant received to be used on the Middle School HVAC and A/C electrical, to be spent by June 2003; and \$30,000 for the Elementary School electrical work, to be spent by June 2003; for a total of \$219,095 to be transferred to the Capital Projects Fund.

A motion was made by Jim Cerva, seconded by David Hamilton and passed unanimously to approve the revised middle-school attendance policy as presented.

A motion was made by Toni Riekeberg, seconded by David Hamilton and passed unanimously to approve the revised high school attendance policy as presented.

A motion was made by David Hamilton, seconded by Toni Riekeberg and passed unanimously to approve the revised K-12 dress code policy as presented.

Superintendent Brown reported that Joetta Walter has requested a policy regarding the taping of IEP meetings. Joetta feels it is in the best interest of the district to develop such a policy. A copy of the policy was handed out for the board to review.

A motion was made by David Hamilton, seconded by Allison Rowland and passed unanimously to increase the teacher base salary \$500, from \$25,100 to \$25,600 and also to prorate the administration's salary for an equal amount based on the number of days they work for the 2002-2003 school year.

A motion was made by Jim Cerva, seconded by Allison Rowland and passed unanimously to increase the support staff salaries 25-cents per hour for the 2002-2003 school year.

Superintendent Brown reported it had been brought to his attention that the stipends paid to both the assistant coaches in baseball and softball were quite a bit less than the head coaches compared to the other sports. After discussion it was decided to gather more information before a decision could be made.

Superintendent Brown reported that he and Rob Rollings of SBWE Architects had opened bids today for the Vocational HVAC project. Two people had submitted bids. Maloney Heating and Air bid \$88,595, with the work to be finished within 30-days. Drummond Mechanical bid \$137,800, with the work to be completed in 120-days.

A motion was made by David Hamilton, seconded by Toni Riekeberg and passed unanimously to accept the low bid from Maloney Heating and Air of \$88,595 for the Vocational HVAC project.

A motion was made by Toni Riekeberg, seconded by Jim Cerva and passed unanimously to add a change order to the Vocational HVAC project bid by Maloney's. Maloney's has recommended replacing the electrical panel at a cost of \$3,000.

David Hamilton stated he would like to add a comment about the architect fees the school had paid in advance. It was of his opinion that the district had actually saved money in the long run with the bid process and having SBWE draw up the bid specifications.

Superintendent Brown reported the district had received two bids for the carpet and tile project in the vocational school. Midwest Carpet bid \$15,833 and Barry's Carpet bid \$12,636.36.

A motion was made by David Hamilton, seconded by Allison Rowland and passed unanimously to accept the low bid from Barry's Carpet of \$12,636.36 for the carpet and tile project in the vocational and high school.

A motion was made by David Hamilton, seconded by Allison Rowland and passed unanimously to request a change order on the bid from Barry's Carpet to also carpet the Vo-tech office, do the cove base, and patching in the bathrooms, estimated additional expenditure of \$1,300.

NEW BUSINESS:

Superintendent Brown reported that the food service report was not ready at this time and would be presented at next months meeting. They were still working on the figures.

Superintendent Brown noted Gerald Mansfield had completed his Transportation Report for the 2001-2002 school year. Mansfield's report reflected the average number of students transported by bus was 843 per day. He said the average mileage for all buses was 176,171, which is an increase of 5,840 over the prior year. The average age of the route buses is 1997 and the average age of the entire fleet is 1993. The director, secretary, and drivers have continued training and educational updates to insure that they can provide an efficient and safe transportation department for the school.

A motion was made by David Hamilton, seconded by Toni Riekeberg and passed unanimously to accept the Preliminary Operating Budget for the 2001-2002 school year as presented by Superintendent Brown. The preliminary budget reflects receipts of \$9,826,515.81 and expenditures of \$9,996,275.54, for a net decrease of \$169,759.73 in the fund balances. The budget is based on tax levy of \$2.9467.

A motion was made by Toni Riekeberg, seconded by Allison Rowland and passed unanimously to appoint Deborah Baker as Board secretary for the 2002-2003 school year, she has served as secretary since July 1999.

A motion was made by Toni Riekeberg, seconded by Jim Cerva and passed unanimously to appoint Sherry Wiggans as school treasurer for the 2002-2003 school year, she has served since January 1987.

Superintendent Brown recognized Patricia Knowles for her assistance with the Career Development/Entrepreneurship curriculum project and also Keith Maloney for his third place finish at the state school bus competition.

The date was set for the tax rate hearing for Thursday, July 25, 2002, at 4:45 p.m. in the high school library.

The next regular scheduled board meeting will be Thursday, July 25, 2002, at 5:00 p.m. in the high school library.

Regular Meeting

June 27, 2002

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Toni Riekeberg moved that the Macon R-1 Board of Education enter into executive session as provided by Missouri Law, Section 610.021, for the purpose of discussing personnel, specifically employment of certificated and non-certificated personnel. Macon R-1 Board Policy BC, Section (3) and (13), states that “The Board reserves the right, as provided by law, to conduct closed meetings, including any records or votes, to the extent that they relate to: actions relating to the hiring, firing, disciplining or promotion of particular district employees.” David Hamilton seconded the motion. Those voting yea – Jim Cerva, Scott Blodgett, Toni Riekeberg, Allison Rowland, Vern Kincheloe, David Hamilton, and John Walker. Those voting nay- none. Motion passed.

John Walker, President

Deborah Baker, Secretary