



NOW HIRING

Macon County R-1 Schools * 702 North Missouri St. Macon, MO 63552 * 660-385-5719 * www.macon.k12.mo.us

Substitute Bus Driver for the Macon R-1 School District

Macon County R-1 School Central Office

Job Description: Seeking applicants for the position of substitute bus driver. Substitute bus driver will perform same duties as a full time bus driver. These duties may include abiding by all transportation laws, rules and regulations; maintaining pupil control and writing reports on misconduct of students; attend bus meetings for self-improvement and training; complete appropriate records as requested; maintain routes and schedules as planned; report hazardous conditions; inspect vehicle before driving; report any irregularities in vehicle before or after route; practice safe driving and any other duties as assigned by the Secretary of Transportation or Assistant Superintendent Operations. Training is available for those interested in obtaining a CDL with a school bus driving endorsement. After obtaining the endorsement, individuals must pass a satisfactory background check and a health physical. Substitute drivers will be reimbursed the cost of the CDL, health physical, and the background check upon employment. Macon County R-1 School District is an equal opportunity employer.

For additional questions regarding this position contact:

Marshall Gingrich, Assistant Superintendent, mgingrich@macon.k12.mo.us (660) 385 - 5719

Applicant Information Required:

- Complete application. Classified Applications are available on the Macon County R-1 website at www.macon.k12.mo.us/employment
- Provide a copy of a valid Class B Missouri Driver's License with the following endorsements: air brake, passenger, and school bus.
- Employment will be contingent upon satisfactory background check and fingerprint check by the Missouri State Highway Patrol.

Reply to:

Scott Jarvis, Superintendent

702 North Missouri St.

Macon, MO 63552

Phone: (660) 385-5719

Fax: (660) 385-7179

Email: sjarvis@macon.k12.mo.us